

Code of Conduct & Dismissal Policy

Cowichan Valley Training Centre (CVTC) expects students to meet and adhere to our Code of Conduct while completing a program of study as described below. This list is not exhaustive, and students should request further clarification from the Office Manager should they have any questions.

A "Student" is defined as both prospective students as well as those currently registered or enrolled in any programs or activity delivered by Cowichan Valley Training Centre

Students are expected to:

1. Attend in accordance with the CVTC's Policies and Procedures
2. Dress modestly and in accordance with the CVTC's dress code outlined in the course confirmation.
3. Conduct themselves in the classroom as they would in the workplace.
4. Arrive on time and prepare to work in close contact with fellow students if need be.
5. Always Treat fellow students and staff with courtesy and respect.
6. Treat CVTC's property with respect.
7. Refrain from any improper activity or behavior that might create or constitute a hazard to themselves or any other person.
8. Refrain from any activity or behavior that may be considered disruptive, discriminatory or harassing.
9. Refrain from making any comments or jokes of a religious, political, discriminatory, or racial nature
10. Refrain from cheating on exams.
11. Immediately report to the Instructor or the Office Manager any improper activity, behavior, or harassment.
- 12.

Zero tolerance for the following violations:

- Sexual assault
- Verbal abuse or threats
- Vandalism of CVTC property
- Theft
- Possession or consumption of alcohol or any prohibited mood-altering substances during class.
- Possession of weapons of any kind (i.e. knives, guns)
- Physical assault or other violent acts committed on or off campus against any student or staff
- Cheating or plagiarism on exams

Any violation of the above will be deemed serious in nature with immediate consequence (i.e. dismissal, law enforcement). Students who do not meet the expected code of conduct will be subject to the procedures outlined above which may include immediate dismissal from the training centre depending on the severity of the misconduct.